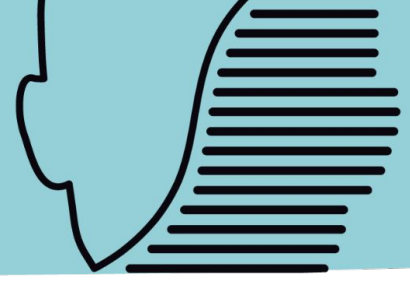# Speakers
Best Practices

Experiment, Adjust, Repeat

Test your tech

Your audience is likely surrounded by a lot of distractions as they attend your virtual presentation: don't let the technology side of your presentation be your downfall. Set yourself up for success well ahead of time and test your technology!

A dry run is essential so that you're comfortable with the platform features. Make sure you have the proper equipment and practice with the same technical set up (computer, headset and internet connection) that you will use when you deliver the presentation.

It's all about Content & Connection

Engage your attendees

Variety is key to engagement, feel free to use different means to entertain your audience:
- a short **video** or audio clip ? Use Youtube & make sure to test the audio and video quality beforehand!
- encourage **questions** from the beginning and use public chat to engage with your audience. Have someone monitor it to ensure you are not missing any important comments!
- be **active** : move your avatar using the emotes!

Make sure your slides are attractive

Your slides are not your presentation but are still essential in highliting your speech. To keep your information clear, concise and visually appealing, try to simplify your data point, use compelling imagery, and avoid overloading text

Anticipation is key : Prep a plan B

Send your slides & backup video in advance

Even tested, technology can fail... your participation being online it would be safer to record a backup video of your presentation. Although the chances are very small, it would allow your event host to broadcast your presentation in the case of an unfortunate turn of events due to a technical issue. In the same vein, send your slides to your co-host or event moderators in advance to ensure there will be no issue uploading it.
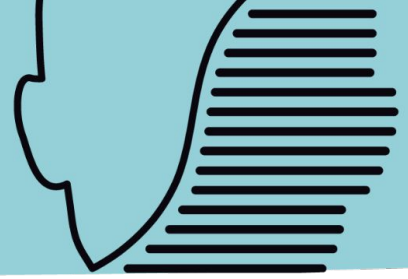
Need help? Feel free to contact us!

help@komodal.co

Speakers
Best Practices

Speakers' tools

Presentation boards

To use a presentation board, simply click on it. A URL bar will appear in the bottom right corner of your screen to show you it is active. Use this bar like a regular browser to navigate the web.

https://www.komodal.co

Upload documents

For best viewing, make sure your document fit the screen size.

Share your screen

If you use multiple monitors, make sure your are sharing the proper screen!

Share your camera

Increase your attendees engagement by turning your camera on: but make sure to make eye contact with your camera!

Presenter tool

You can face your public and have your slides in front of you using the presenter tool!

Emotes

To interact with your audience through your avatar, use your keyboard shortcuts or type the corresponding word in the chat box! For more avatar commands, type /help in the public chat.

/WAVE   /CHEER   /CLAP   /THINKING   /CONFUSED   /SAMBA

Speakers' essentials

For the best possible experience in our virtual world, here is the essential equipment you need:

A compatible PC or Mac

Earphones or a headset with microphone

Stable internet connection

Need help? Feel free to contact us!

help@komodal.co